

Month	Time	Who	Event
January	Mid January	FSL	Release Fall grade reports to chapter presidents
	Before recruiting	Chapter President	Update chapter's page on begreek.org Set up meeting w/ FSL & submit recruitment paperwork if not already completed
January – March	Within 72 hours of bid acceptance	Chapter President New Members	Update google roster w/ new members Submit membership registration via begreek.org
January – April	Continuous	Chapter President	Update google rosters w/ membership changes & officer changes
January – May	Continuous	Chapter President	Post events & updates to the community calendar and your chapter's page on begreek.org
February – April	Continuous	Chapter President	Submit UIFI applications
March	Early-Mid March	New Members	New Member Seminar
April	April 1 st	New Members	Greek Edu completed
	Mid April	Chapter President	Fines paid for late completion of Greek edu
May	May 1 st	FSL Chapter President	Lock google rosters; no additional changes made Chapter profiles due to FSL
	May 1 st – mid June	FSL & OIR	Tabulate grade reports
June	Mid June	FSL	Release Spring grade reports to chapter presidents Post chapter profiles to begreek.org for fall recruitment
	June – August	Chapter President	Update google rosters w/ membership changes (including alumni) & officer changes
August	Before recruiting	Chapter President	Update your chapter's page on begreek.org Set up meeting w/ FSL & submit recruitment paperwork
September – October	Within 72 hours of bid acceptance	Chapter President New Members	Update google roster w/ new members Submit membership registration via begreek.org
September - November	Continuous	Chapter President	Update google rosters w/ membership changes & officer changes
September - December	Continuous	Chapter President	Post events & updates to the community calendar and your chapter's page on begreek.org
October	Mid October	FSL	Release Greek Award applications
		New Members	New Member Seminar
		Chapter President	Ensure chapter nominates individuals for Greek Awards
November	November 1 st	New Members	Greek Edu completed
	Before Thanksgiving	Chapter President	Fines paid for late completion of Greek edu Ensure chapter submits Greek Awards
November - January	Before recruiting	Chapter President	Set up meeting w/ FSL & submit recruitment paperwork
December	December 1 st	FSL Chapter President	Lock google rosters; no additional changes made Chapter profiles due to FSL
	December 1 st – mid January	FSL & OIR	Tabulate grade reports
January			